



**Broughton Primary School**

[www.broughtonprimaryschool.co.uk](http://www.broughtonprimaryschool.co.uk)

[head@broughtonprimary.northants-ecl.gov.uk](mailto:head@broughtonprimary.northants-ecl.gov.uk)

01536 790 282

Tuesday 3<sup>rd</sup> September 2024

Dear Parents,

Welcome back to a new school year – I hope that you enjoyed your summer holidays, still a day left to enjoy. I am looking forward to the busy year ahead with lots of events to celebrate.

### **School Security**

I am sure that you will know about the recent tragic events in Southport and the unrest in towns and cities. I am writing to let you know that over the summer I have renewed and revisited all our safety plans and risk assessments. Following this I have made some changes. For parents this now means that you must ring the buzzer at the gate for admittance to before and after school clubs. The pedestrian gate will no longer be left open. Please do not 'hold' the gate and admit others. The school already had in place fire drills and lock down procedures. The new lockdown drill has been rehearsed on the training day with staff. This drill is practiced discreetly during term time so as not to alarm the children.

We are working together to ensure that the children have a safe and happy school day.

### **ParentPay**

ParentPay are experiencing some technical difficulties so you will not be able to book the before and after school club for this week. We are hoping this will be rectified by the end of today but if not and you need to access the club, please send your child and we will put the attendance onto your account for payment.

### **Extra-Curricular Clubs**

Over the next three weeks your child will be taking part in taster sessions for our extra-curricular clubs during the school day. They will then come home with information about the clubs and how to sign up for them. Choir will recommence for Years 4-6 on Wednesday 10<sup>th</sup> September, please let the office know if your child would like to join.

### **Dates for the Year Ahead**

#### **School intake tours for September 2025**

If you have a child due to start school next September the dates for school tours are as follows:

Tuesday 1<sup>st</sup> October - 9.15am

Wednesday 23<sup>rd</sup> October - 9.15am

Friday 8<sup>th</sup> November – 9.15am

Tuesday 19<sup>th</sup> November - 9.15am

Tuesday 3<sup>rd</sup> December - 9.15am

Please email the school office to book an appointment: [office@my-bps.co.uk](mailto:office@my-bps.co.uk)

### **Parents' Evenings**

Monday 21<sup>st</sup> and Tuesday 22<sup>nd</sup> October 2024 - 3.30pm - 6.30pm

Monday 10<sup>th</sup> and Tuesday 11<sup>th</sup> February 2025 - 3.30pm - 6.30pm

Please don't feel you have to wait for Parents' Evenings to discuss a concern. Staff are available every day after school face to face or you can email or phone. No problem is too small!

### **Class Assemblies at 9.15am in the School Hall**

Friday 20<sup>th</sup> June 2025 - Year R

Friday 9<sup>th</sup> May 2025 - Year 1

Friday 2<sup>nd</sup> May 2025 - Year 2

Friday 13<sup>th</sup> June 2025 - Year 3

Friday 23<sup>rd</sup> May 2025 - Year 4

Friday 28<sup>th</sup> March 2025 - Year 5

Thursday 17<sup>th</sup> July 2025 - Year 6 Leavers' Assembly

### **Christmas Play**

Key Stage 1 (Year R, 1 & 2) Monday 16<sup>th</sup> December - 9.15am & 6.00pm

Key Stage 2 (Year 3, 4,5 & 6) Tuesday 17<sup>th</sup> December - 9.15am & 6.00pm

### **Gala**

Friday 4<sup>th</sup> July 2025 - 1pm

### **Sports Day**

Tuesday 15<sup>th</sup> July 2025 1pm

### **Home School Agreement and Data Collection sheets**

Your child will be coming home with the above in the next week. Please check that all your details are correct, and return them back to the school by the 30<sup>th</sup> September. If they are correct, please return with no change written on the top of the paperwork.

### **A few reminders on our School Policies**

#### **Mobile Phones**

A reminder that phones are not permitted in school. For the safety of all children if a phone is accidentally brought into school, parents will be asked to collect it from the school office at the end of the day.

#### **Medication in School**

Our school policy is that only prescription medication will be administered by school staff. Please complete the medication consent form (available to download from the school website). The form is in a Word Document so can be completed and emailed back to the school office or printed and handed to a member of staff with the medication in the correctly labelled packaging.

<https://www.broughtonprimaryschool.co.uk/parents-information/useful-documents>

## Earrings

Please remember that children must remove their earrings for all PE lessons and sporting events. Please avoid having your child's ears pierced in term time or they will miss valuable PE and swimming lessons. Thank you.

## Water

Children are permitted to bring in a water bottle to drink from in the classroom during the day. If you forget the bottle please don't worry as we have cups and jugs in school and children are offered lots of opportunities to drink water. Milk and water are also available at lunch times. Please do not fill bottles with fizzy drinks, squash, ice or fruit juices. Thank you.

## Label Items

Yes, I know it has been said before, but school uniform and coats go missing from day one and it is so quick and easy to get it back to you with the name of your child written inside.

Term Break	School Closes	Back to School
October Half Term	Friday 25 <sup>th</sup> October 2024 - 3.15/20pm	Tuesday 5 <sup>th</sup> November 2024
Christmas	Friday 20 <sup>th</sup> December 2024 - 2.00pm	Monday 6 <sup>th</sup> January 2025
February half term	Friday 14 <sup>th</sup> February 2025 - 3.15/20pm	Monday 24 <sup>th</sup> February 2025
Easter	Friday 4 <sup>th</sup> April 2025 - 2.00pm	Tuesday 22 <sup>nd</sup> April 2025
May Half Term	Friday 23 <sup>rd</sup> May 2025 - 3.15/20pm	Monday 2 <sup>nd</sup> June 2025
Summer	Friday 18 <sup>th</sup> July 2025 - 2.00pm	Wednesday 3 <sup>rd</sup> September 2025

Enjoy the rest of your week,



Claire Shortt,  
Headteacher

### **Any concerns about your child's education or welfare please contact your child's class teacher:**

Reception - Miss Stone: [k.stone@my-bps.co.uk](mailto:k.stone@my-bps.co.uk)  
Year 1 - Miss Baker: [d.baker@my-bps.co.uk](mailto:d.baker@my-bps.co.uk)  
Year 2 - Miss Durman: [g.durman@my-bps.co.uk](mailto:g.durman@my-bps.co.uk)  
Year 3 - Mr Clempson: [j.clempson@my-bps.co.uk](mailto:j.clempson@my-bps.co.uk)  
Year 4 - Mr Hancock: [c.hancock@my-bps.co.uk](mailto:c.hancock@my-bps.co.uk)  
Year 5 - Mr Wheeler: [m.wheeler@my-bps.co.uk](mailto:m.wheeler@my-bps.co.uk)  
Year 6 - Mrs Italiano: [a.italiano@my-bps.co.uk](mailto:a.italiano@my-bps.co.uk)

### **Any concerns about ordering school lunches:**

[office@my-bps.co.uk](mailto:office@my-bps.co.uk)

### **Any questions about paying for school trips or your accounts:**

[bursar@broughtonprimary.northants-ecl.gov.uk](mailto:bursar@broughtonprimary.northants-ecl.gov.uk)